

**Washington State Environmental Health Association
Board of Directors Meeting and
2007 Joint Conference on Health Planning Committee Meeting**

February 20, 2007

WDOH Center Point Regional Office – Kent, Washington

Present

WSEHA – Vikki Brus (*Eastern Regional V.P.*), Geoffrey Crofoot (*Northwest Regional V.P.*), Jonathan Freed (*Publications Committee Chair*), Jodie Holdcroft (*Olympic Regional V.P.*), Tom Kunesh (*2007 JCH Speaker Chair*), Ross Lytle (*Secretary*), Dick Pedlar (*Web Master*), Dave Riggs (*NEHA Region 1 V.P.*), Bruce Scherling (*Southwest Regional V.P.*), Carol Spaulding (*Treasurer*), Ned Therien (*President-Elect*).

WSPHA – Terry Bergener (*via conference call*), Elaine Engle, Beth Glynn, Nancy Goodloe (*via conference call*), Jeff Mero, Nancy Napolili, Rick Porso, Karen Valenzuela,

2007 Joint Conference on Health – planning meeting

Meeting called to order at 9:45 a.m. by Jeff Mero

Introductions of all present were made

Minutes

Minutes of January 9, 2007 – corrections to the minutes of the JCH Planning Meeting of January 9, 2007, were suggested as follows:

- In the *Theme* section, page 1: “*Partners Promoting Public Health*” has been chosen as the 2007 JCH theme.
- In the *Plenary Sessions* section, page 3: strike some comments regarding potential speakers.
- In the *Plenary Sessions* section, page 4: Karen suggested *both* Al Gore and Paul Farmer

Plenary Sessions

Speakers – Rick said that he will follow up with Senator Maria Cantwell. The Washington Department of Health (WDOH) is willing to sponsor a speaker at the JCH. Howard Frumpkin is confirmed as a Plenary Speaker, as is Deborah Klein

2007 Joint Conference on Health – planning meeting (cont.)

Plenary Sessions (cont.)

Speakers (cont.)

Walker. Paul Farmer will probably be a plenary speaker – Karen will follow up with him. Karen will also try to follow up with David Suzuki. Chuck Treser (University of Washington School of Public Health) will follow up with Ken Holmes as a possible speaker. Al Gore’s schedule will not allow for a commitment within the time frame of the JCH. Jodie noted that field trips are generally scheduled around lunch or dinner, which may cause conflicts with plans for plenary speakers. Tom added to this that people may be forced to make some choices, and that we should schedule events and speakers so that these choices are as few as possible. Jeff suggested a general consensus among the group that we should err toward more plenary speakers, instead of fewer. Rick noted that one complaint from last year’s JCH was that there were not enough scheduled breaks.

Invited Sessions

Jeff reminded that group that the invited speakers are the people who we feel are doing important public and environmental health work. The invited speakers are guaranteed a slot, but they still have to pay their way. Jeff invited the group to think of people to invite. Jeff suggested Dale Hancock (Washington State University professor) who has worked with processing plant issues and actions of pathogens in the body, plus *E. coli* and *Salmonella* research. Jodie noted that his work sounds like a good possibility for the subject of a field trip in Yakima. Jodie also suggested a cultural competency track, but had no speaker in mind at this time. Dave recommended that each module be self-contained, so that someone can come into a session and not feel like they missed something. Tom suggested that the cultural competency could be presented as a plenary session – that it “cuts across” both environmental health and public health. For this educational track, Vickie Ybarra, Chair of the Governor’s Interagency Council on Health Disparities (also a former member of the State Board of Health) was suggested.

Elaine suggested that we need a management track – that we aren’t filling a big gap for mid-management or upper-management people. Dave said it’s now known as “leadership development”, but the track is appropriate. Jodie noted that this is a subject close to Mike Vinatieri’s heart - let’s draft him to work on this. Bruce suggested that this track would be good for experienced “foot soldiers”, who are looking to move up into management positions, too. An abbreviated curriculum vitae for L. Douglas Mault was passed around the group, as a possible invited speaker for the management track. Ned said his speaker’s fee is about \$2000, adding that we could also check references. Nancy Goodloe suggested having 2 or 3 different

2007 Joint Conference on Health – planning meeting (cont.)

Invited Sessions (cont.)

speakers for a management track. Dave also suggested Nelson Fabian or Rob Blake from NEHA – he will check on their availability. Jeff repeated a summary list of invited sessions, topped by management and cultural competency tracks. Nancy asked if the group has to approve a speaker, or should committee members work individually? Jeff said that committee members should get a list of speakers to him, and he'll present it to the group. Ned added the suggestion for a track dealing with children's environmental health, featuring Claire Barnett (Healthy Schools Network), plus State and LHD personnel. Dick suggested a WSEHA International Health Committee speaker. Jodie added that the need for cultural competency training was apparent at last year's JCH – too many things were being "lost in translation". Nancy Napolili suggested a speaker dealing with "farm-to-table" food issues...which could include lessons learned from the recent contaminated produce and peanut butter scares. Jeff asked Ned to suggest some other speakers from for the children's environmental health track.

International Health Committee session

Ross suggested that the IHC could make presentations regarding their ongoing aid projects, and also possibly include a presentation by a representative from Water For People, which appears to be the leading candidate to be the recipient for the proceeds from the 2007 Silent Auction. Tom noted that this would be a great opportunity for the IHC to increase it's fundraising, and it's volunteer participation. Karen added that many people in the Seattle-King County Health District are already involved with WFP.

Student Help

Nancy Goodloe made the following suggestions for increasing student participation: (1) Conduct a job fair at the JCH, focused on public health. The focus could be broadened to include internships. (2) Conduct a special poster session, which would focus on student research only. She recommended drafting a letter to the major universities in the state to invite poster presentations in the various fields – environmental health, nursing, biology, etc. Kathy said she will coordinate the letter to universities, to be sent out in early May. (3) She also suggested a mentoring program, in which students can "hook up" with environmental health professionals. Nancy also addressed the registration fees and other costs of attending the JCH – maybe establish a scholarship to cover registration and motel costs. If students can pay just \$100, we would have a better student turnout, but we could lose money. She

2007 Joint Conference on Health – planning meeting (cont.)

Student Help (cont.)

also noted that Kathy has about \$2000 available for scholarships. Elaine suggested that we need to solicit donations to help with the scholarship funds. Tom noted that we may need to move up the timeline for getting solicitation letters to the universities; Washington State, for example, finishes the school year in early May. Tom also noted that the Hilton Scholarship is specifically intended for attendance at conferences. WSEHA scholarships are intended for studies, both graduate and undergraduate. Tom added that, to be eligible for scholarships, students must be a member of WSEHA or WSPHA. Dick asked if there was any thought to allowing high school students to apply for scholarships. Karen reminded the group that the definition of a student is clear in the **by-laws (WSPHA and WSEHA)** – a “student” must be a college student. Bruce asked if students in other universities (e.g., Spokane Community College, Gonzaga) or other states (University of Idaho, Portland State, Oregon Health Sciences University, etc.) could be invited. Karen expressed some concern about the perception that we are “raiding” Oregon of its students. Dave Riggs countered that workforce development is a key issue for NEHA, and that it really shouldn’t matter where the students come from.

Pre- and Post-conference Sessions

Tom informed the group that the Washington State Board of Registered Sanitarians (WSBRS) was not excited about the idea of conducting an exam on Sunday, but that may be the only chance we have to offer them a room at the JCH. He has not heard anything else from the WSBRS. Bruce suggested sessions in day care and food service. Ned suggested that a day care session could fit into the children’s environmental health track. Ned also noted that there could be problems with conducting a Sunday session - some unions may not pay for travel or conferences on a Sunday. Nancy Napolili suggested sessions addressing large on-site sewage systems and solid waste...both of which have new regulations coming. Beth added that we are more or less locked into a Monday/Tuesday/Wednesday format through 2008. Tom added that, in future JCHs (beyond 2008), Wednesday could be extended into a full day.

Field Trips

Food preparation and food safety field trips were suggested, plus a possible field trip to a migrant farmer’s clinic. Jodie suggested a trip to the Yakima Area Arboretum, if it’s paired with a relevant subject (ethnic medicine?). An apple or cheese processing plant in the Yakima area was also recommended. It was generally agreed among the

2007 Joint Conference on Health – planning meeting (cont.)

Field Trips (cont.)

group that we should schedule field trips so that they don't conflict with the plenary sessions.

Social Events

Karen suggested a Monday wine tasting trip, and that the environmental health folks should handle the social event on Wednesday. Bruce reminded the group of the need for a Tuesday WSEHA awards banquet. Jodie noted that the Willamette River cruise at the WSEHA Vancouver AEC was great, and asked if any similar trip was available in Yakima. Rick suggested a possible dinner train trip. Rick addressed the idea of banquets, and suggested that awards presentations should occur after a plenary session. Tom asked if there was an available event at the Yakama Nation Cultural Heritage Center. Elaine suggested that they may offer a cultural dinner, similar to that offered at Tillicum Village. Rick also suggested a field trip to an apple packing plant. Beth suggested that such a trip could tie in with the Food Expo. Karen suggested a "walkability audit" through a local neighborhood. Toward this end, Beth said that she had contacted someone from the Cascade Orienteering Club. People could walk, run, or bike the walkability route. We could have a 45-minute street scramble, which would encourage physical activity. Rick and Beth said they will work on the Food Expo, which drew people away from some of the other events.

Business/Awards Meetings

Ned brought up the idea of an awards and business meeting. Tom recommended that awards should not be part of a banquet, because of typically bad attendance. Ned also asked about a separate room for WSEHA and WSPHA business meetings. Jodie suggested that these might be better accomplished at breakfast meetings.

IHC Silent Auction

Bidders must be present to win. It was suggested that we have the Silent Auction in conjunction with the wine & cheese party. It was also suggested that the Silent Auction take place on Monday...the JCH day with the highest attendance...and that the winners should be announced on Tuesday.

JCH planning session completed – break for lunch at 12:03 p.m.

**WSEHA Board of Directors meeting/Joint Conference on Health Planning meeting
February 20, 2007
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Resume for WSEHA Board meeting at 1:07 p.m.

Present

Vikki Brus (*Eastern Regional V.P.*), Geoffrey Crofoot (*Northwest Regional V.P.*), Jonathan Freed (*Publications Committee Chair*), Jodie Holdcroft (*Olympic Regional V.P.*), Ross Lytle (*Secretary*), Dick Pedlar (*Web Master*), Dave Riggs (*NEHA Region I V.P.*), Bruce Scherling (*Southwest Regional V.P.*), Carol Spaulding (*Treasurer*), Ned Therien (*President-Elect*), Mike Vinatieri (*President – via conference call*).

Agenda

The meeting agenda was approved as presented.

Minutes

Minutes of January 9, 2007 – corrections to the minutes of the WSEHA Board Meeting of January 9, 2007, were suggested as follows:

- In the **President's Report, Pool Manual negotiations with NEHA** section (top of page 8), Gary Fraser is the only person to be involved in reviewing the Pool Manuals

Bruce made the motion to accept the WSEHA Board meeting minutes of January 9, 2007, with this correction. Jodie seconded. Motion approved.

Treasurer's Report

Profit & Loss Report – Carol turned the Board's attention to the P & L Report for 2006, with special note toward the Pool Manual sheet. The royalties income for the Pool Manual was just recently received - \$770.80 from NEHA. She added that NEHA sent to Mike (through Kathy) a quarterly summary of Pool Manual sales. Carol asked if these royalties were ours to keep, or if we have to give part of it to WSPHA. Mike said that these royalties did indeed belong to WSEHA. Ned added that WSEHA really needs proceeds from the JCH, and membership fees, to "stay afloat". Carol also pointed out the need to get more members on board – that the WSEHA membership figures are not promising. Jodie said that this should be a topic for the next JCH Planning Committee meeting. She also questioned whether \$300/\$400 fees for sponsors and exhibitors was too high.

WSEHA Board meeting (cont.)

Treasurer's Report (cont.)

Pool Conference budget – e-mail vote – Mike asked if the Spring Pool Conferences budget had been approved by e-mail. Ned and Ross both said that it had been approved. Carol noted that she had already written a check for Gary Fraser for the Conference expenses. Carol also noted the \$1500 figure for scholarships in the 2007 WSEHA Budget, and asked if are we splitting it. This will depend upon whether we award both undergraduate and graduate scholarships, and how many qualified applicants we get.

Sale/upgrade of WSEHA equipment – Mike reminded the Board that we voted to sell her the one copier. He suggested that we sell all of the equipment to her, with the provision that she stay on as Executive Secretary through 2008. ***Ned made the motion that the WSEHA Board sell her all of the remaining equipment (copier, computer, and printer).*** Discussion...Ned how this would be handled (contract?). Dave noted that the profits from the sale could go into a capital fund. Carol and Dick noted that most of this equipment will be obsolete in two years, anyway. ***Dave seconded the motion. Motion approved.***

Carol also made the request to the Board for an upgrade to her QuickBooks program. Ned asked about the cost. Carol said it should be \$50 or less. ***Carol made the motion to buy an updated version of QuickBooks. Bruce seconded the motion. Motion approved***

2007 WSEHA Budget – Carol also noted that WSEHA will need to start charging for copies, since Kathy will now be charging for them. Dave suggested that this could be listed in the Budget under “Other Income”. Ned said he will talk to Kathy about printing charges, and we will revisit the issue at the next meeting. ***Jodie made the motion to approve the estimated 2007 WSEHA Budget, with corrections. Bruce seconded the motion. Motion approved***

Committee Reports

Education Committee – Mike said that he will need to work with Glen Patrick to get the Training Needs Assessment Tool going. He added that the WDOH people have been bogged down with legislative matters since mid-December. Ned said he is still trying to line up spring education sessions, with little luck. He noted that WDOH has difficulties working with WSEHA, in part because environmental health directors don't want fees charged for educational sessions. Ned also noted that he sent out an e-mail regarding radon training, to be held in the spring.

WSEHA Board meeting (cont.)

Committee Reports (cont.)

Nominations and Awards Committee - Ned informed the Board that the new Chair of the Committee will be Joe Graham, of WDOH. Dick suggested that Carol look at receipts from trophy companies for the purpose of determining past winners. Carol said she may also have records of past scholarship winners in financial records. Joe is pushing for giving out the awards at a banquet, which was unpopular with the Planning Committee. Dave expressed some concerns about WSEHA being “swallowed up” by another organization such as WSPHA. He felt it was important that we have a distinct WSEHA awards luncheon or banquet. Bruce also expressed concerns about the splitting of the costs with WSPHA – having to “break down rooms”, order separate facilities, etc. Jodie said we will need to consult Kathy on this. Ned said he will talk to Kathy to see what’s “do-able”. Mike added that he thought we should do the awards luncheon/banquet as early in the conference as possible.

Publications Committee – Mike informed the Board that Jonathon needs more help in completing the WSEHA newsletter. Jonathon is no longer working in an environmental health-related field, which is leaving him “out of the loop” as to receiving newsletter articles. He would like to aim for a quarterly newsletter deadline. Jodie suggested that, since we are having a hard time getting articles from Regional VPs, we could highlight a particular local health district in each issue. Bruce suggested that it needs to be more local and personal, in an effort to get more sanitarian involvement. Also, he suggested that Regional VPs could contact an individual sanitarian for a biographical article. Jodie questioned whether it should be one article from each region, or just one article per newsletter. Bruce said it should be one from each region. Jonathon suggested an article about a student in an environmental health program. Mike suggested that Kathy could do the mechanical formatting for the newsletter, and Jonathon would come up with the ideas for the articles. Jonathon said he would have no problem with the mechanical formatting. Dave said he will commit to doing the NEHA Regional VP reporting, interesting facts, etc.

Ned noted that we need an article on the JCH in every newsletter edition leading up to the Conference, and that he will do it. Bruce suggested co-authoring the JCH-related articles with Rick Porso. Bruce asked Jonathon how soon he would need everything. Jonathon said about 30 days, but that setting a deadline date is usually a mistake. Jodie noted that we will want a newsletter sent out about a month before the JCH, which contains registration information, etc., so we will definitely need a newsletter in September. Ned suggested that we could also keep Jonathan “in the loop” by conference call. Jonathon asked Mike if he could recommend anyone for a biographical or technical article. Jodie suggested Jerry Deeter (Kitsap County Health District Environmental Health Director).

WSEHA Board meeting (cont.)

Committee Reports (cont.)

Webmaster - Dick informed the Board that e-voting is ready for testing, and that **Kathy is now our agent for e-voting**. Regional VP's are especially interested in e-voting for use in conducting surveys. The surveys will come to members in the form of an e-mail. Dick also noted that he needs to get new information regarding Jonathan onto the WSEHA website. **Sara Brallier is now working at the Thurston County Health District** - she still handles all of the web-related information about job postings and IHC news. We are now working on putting other educational opportunities on the website. Bruce raised the question of workplace ethics, in the use of personal vs. work e-mail...at what point should we use our work e-mail address or our personal e-mail address. Dick said that it's up to the individuals' employers.

International Health Committee – Ross noted that there will be another IHC meeting in March. The IHC still needs to nail down a choice for the recipient of this year's Silent Auction proceeds. There is also a need for donated items. In addition, the IHC may also need more than one slot for speakers at the JCH.

Membership Committee – no report (no Chairperson at this time)

Education Committee - no report (no Chairperson at this time)

President's Report

Executive Secretary's salary – Ned noted to the Board that he put a \$7,000 figure in the 2007 Budget for Kathy's salary. Mike indicated that he, Rick Porso, and Jeff Mero all agreed that Kathy's salary will be a JCH expense. Mike added that we (the WSEHA Board) would be happy with the \$6,500 – 7,000 profit figure. Mike also noted that we are paying her an hourly rate that is consistent with what WSPHA is paying her. Ned noted that we are paying her a flat fee for the JCH conference itself. Mike has sent a report to Rick Porso, for Rick's review, about Kathy's duties. Jodie asked if we should clear this with Kathy. Mike felt that we have waited long enough for WSPHA. He is comfortable signing a contract with Kathy for \$7,000. Dave questioned how the amount figure was determined. Ned said that the figure was from Kathy herself - she usually receives \$10,000, but the combined WSEHA/WSPHA work should be easier. Bruce noted that the "one lump sum" payment benefits WSEHA in terms of our budgeting. Ned, though, said there could be problems with splitting each conference duty between WSEHA/WSPHA as she does them. Mike informed the Board that he would entertain a motion to request time figures from Kathy. **Ned made the motion to pay Kathy \$7,000 for her services at the 2007 JCH, with the request that she keep track of her hours. Dave seconded. Motion approved.**

President's Report (cont.)

Executive Secretary's salary (cont.)

Dave made the additional motion that we pay her \$4,000 now, and \$3,000 after the Joint Conference on Health. Jodie seconded the motion. Motion approved.

Mike said that he will contact Kathy about these results.

Conversation with the WSBRS Board – Mike noted that he had had some conversations with the WSBRS, about whether there should be three separate licensing/credentialing agencies (**WSEHA/WSBRS/NEHA**). He added that WSBRS is doing some re-evaluating of the roles of these organizations..

“Pass the Gavel” timeline – Dave noted to the Board that we need to have an election for President-Elect, and for Treasurer. Ned inquired whether, in the Policies and Procedures Manual, the transition to the new President occurs at the WSEHA Annual Meeting at the AEC, or in April - we need to check this. Also, does the transition occur with or without a formal ceremony. Dave checked the Policies and Procedures Manual, and found that the transition should take place in April. There was a discussion that this was only in the Calendar of Events, not in the text of the Policy & Procedures Manual. Ned encouraged all Board members to solicit nominations for Treasurer and President-Elect.

Regional Vice-Presidents' Reports

Olympic Region – *Jodie Holdcroft* - No report.

Central Region (*currently vacant*) – No report.

Southwest Region – *Bruce Scherling* – No report.

Northwest Region – *Geoffrey Crofoot* – No report.

Eastern Region – *Vikki Brus* – No report.

Ned did encourage the Regional VP's to explore possibilities for dinner-oriented meetings and training sessions.

Executive Secretary's Report

CEU tracking – Mike passed along Kathy's opinion that we are currently paying too much for this service – about \$325/year. Mike said we should wait to act further upon this until Kathy is available.

Old Business

No Old Business was presented to the Board at this time.

New Business

No New Business was presented to the Board at this time.

Meeting adjourned at 3:00 p.m.

The next combined WSEHA Board meeting/2007 JCH Planning Committee meeting is scheduled for Tuesday, March 20, 2007, at the WDOH Center Point Office Complex in Kent.

Summary of Board Motions and Decisions

- ⇒ *The first half of the meeting consisted of preliminary planning for the 2007 Joint Conference on Health in Yakima, into which will be included the 2007 WSEHA Annual Education Conference. Members of the Washington State Public Health Association (WSPHA) were present.*
- ⇒ *Some corrections to the minutes of January 9, 2007, were made.*
- ⇒ *As to **Plenary Speakers**, Howard Frumpkin and Deborah Klein Walker are confirmed so far, and Paul Farmer is likely to be soon.*
- ⇒ *For **Invited Speakers**, several educational tracks were suggested, including cultural competency, management, and children's environmental health. Also suggested was a "farm-to-table" food issues track, including lessons learned from recent food contamination recalls.*
- ⇒ *With regard to **Student Help**, Nancy Goodloe offered a list of suggestions for increasing student participation, including a job fair, a poster session, and a mentoring program. In addition, the possibility of scholarships to attend the JCH, including how these scholarships would be funded between the two organizations. Also discussed was the possibility of inviting students from other universities in Washington, and from neighboring states*
- ⇒ *In **Pre- and Post-conference Sessions**, it was noted that the Washington State Board of Registered Sanitarians was reluctant about conducting the R.S. exam on a Sunday, but Sunday may be the only day at the JCH where a room may be available. It was some attendees could have problems with travel or conference re-imbusement for*

sessions occurring on a Sunday. Sessions in day care and food service were also suggested.

- ⇒ Among the **Field Trips** suggested were excursions to: a migrant farmer's clinic, the Yakima Area Arboretum, and an apple or cheese processing plant
- ⇒ Among the **Social Events** suggested were a Monday wine tasting trip, a dinner train excursion, and a trip to the Yakama Nation Cultural Heritage Center. A "walkability audit" through a local neighborhood was also suggested. The need for, and timing of, awards banquets were also discussed.
- ⇒ After lunch, the **regular WSEHA Board meeting** commenced.
- ⇒ In the **Treasurer's Report, Profit & Loss Report** section – Carol noted that the royalties income for the Pool Manual was just recently received, and that NEHA sent to us a quarterly summary of Pool Manual sales. Ned added that WSEHA really needs proceeds from the JCH, and membership fees, to "stay afloat". Carol also that the WSEHA membership figures are not promising.
- ⇒ Also in the **Treasurer's Report**, it was noted that the Spring Pool Conferences budget had been approved by e-mail. Carol noted that she had already written a check to Gary Fraser for the Conference expenses.
- ⇒ Also in the **Treasurer's Report**, Mike suggested that we sell all of the remaining WSEHA equipment to Kathy, with the provision that she stay on as Executive Secretary through 2008. **Ned made the motion that the WSEHA Board sell her all of the remaining equipment (copier, computer, and printer). Dave seconded the motion. Motion approved.**
- ⇒ Also in the **Treasurer's Report**, Carol also made the request to the Board for an upgrade to her QuickBooks program. **Carol made the motion to buy an updated version of QuickBooks. Bruce seconded the motion. Motion approved**
- ⇒ Ned presented the proposed 2007 WSEHA Budget to the Board – Carol also noted that WSEHA will need to start charging for **Jodie made the motion to approve the estimated 2007 WSEHA Budget, with corrections. Bruce seconded the motion. Motion approved.**
- ⇒ In the **Committee Reports, Nominations and Awards Committee** section, Ned informed the Board that the new Chair of the Committee will be Joe Graham of WDOH.
- ⇒ In the **Committee Reports, Publications Committee** section – Mike informed the Board that Jonathon needs more help in completing the WSEHA newsletter. He would like to aim for a quarterly newsletter. Mike suggested that Kathy could do the mechanical formatting for the newsletter, and Jonathon would come up with the ideas for the articles. Dave said he will commit to doing the NEHA Regional VP reporting, interesting facts, etc. Ned noted that we need an article on the JCH in every newsletter edition leading up to the Conference, and that he will do it.
- ⇒ In the **Committee Reports, Webmaster** section, Dick informed the Board that the e- voting is ready for testing. We are now working on putting other educational

opportunities on the website.

- ⇒ *In the **President's Report**, Ned noted to the Board that he put a \$7,000 figure in the 2007 Budget for Kathy's salary. Mike indicated that he, Rick Porso, and Jeff Mero all agreed that Kathy's salary will be a JCH expense. **Ned made the motion to pay Kathy \$7,000 for her services at the 2007 JCH, with the request that she keep track of her hours. Dave seconded. Motion approved.***
- ⇒ *Also in the **President's Report**, Dave noted to the Board that we need to have an election for President-Elect, and for Treasurer. It was determined that the transition for the President-Elect to begin his duties as President should take place in April. Ned encouraged all Board members to solicit nominations for Treasurer and President-Elect.*
- ⇒ *No **Regional Vice-Presidents' Reports** were presented at this Board meeting.*
- ⇒ *The **Board Meeting** was adjourned at 3:00 p.m.*
- ⇒ *The next combined **WSEHA Board meeting/2007 JCH Planning Committee meeting** is scheduled for Tuesday, March 20, 2007, at the **WDOH Center Point Office Complex** in Kent.*